



Singapore  
Branch

**CI Arb**

# COURSE INFORMATION

**INTRODUCTION TO INTERNATIONAL ARBITRATION**

**16 September 2011, 9.00am-5.00pm**

## **What is the aim of the module?**

To provide an understanding of the general principles of international arbitration and a comparison of the main alternative dispute resolution processes – arbitration, mediation and adjudication. The course will give candidates a basic understanding of the principles of good practice and procedure in international arbitration.

## **What is covered within the syllabus?**

- Comparison of Dispute Resolution Procedures
- Essential features, laws and rules: The UNCITRAL Model Law
- Composition, Powers and Jurisdiction of the arbitral tribunal
- Statement of Claim and Defence
- Organising the Proceedings
- Costs and Interest
- Hearings
- Arbitral Awards, drafting and enforcement
- Exercise in drafting and arbitration clause

## **How is the course delivered?**

The course is delivered over 1 day. The day starts at 9.00am to 5.00pm.

## **How will I be assessed?**

Assessment consists of one assignment that is distributed to candidates on the day of the course. Candidates will be given 28 days to complete and submit the assignment. The pass mark is a clear pass or fail based on understanding and knowledge. Results are dispatched to candidates normally eight to twelve weeks from the date of the conclusion of the assignment.

## **What are the entry requirements?**

There are no entry requirements. The course is intended for candidates who:

- are new to the field of international arbitration and have not had any legal training;
- wish to learn more about international arbitration and its benefits to users;
- wish to become an Associate member of CI Arb and thereafter consider taking the further courses that are part of the pathways to becoming a Member and then a Fellow.

## **What is the course fee and what does it include?**

**The standard course fee is S\$900 nett, with a preferential rate of S\$500 nett for full-time students and S\$720 nett extended to members of the following organisations:**

1. Association of Certified Fraud Examiners (ACFE)
2. Australian Institute of Quantity Surveyors (AIQS)
3. Chartered Institute of Building (CIOB)
4. Insolvency Practitioners Association of Singapore (IPAS)
5. Institute of Certified Public Accountants of Singapore (ICPAS)
6. Institution of Civil Engineers (ICE)
7. The Institution of Engineers, Singapore (IES)
8. Licensing Executives Society (Singapore) (LES)
9. Law Society of Singapore (LSS)
10. Lighthouse Club Singapore
11. Singapore Contractors Association (SCAL)
12. Singapore Corporate Counsel Association (SCCA)
13. Singapore Institute of Arbitrators (SI Arb)
14. Singapore Institute of Architects (SIA)
15. Singapore Institute of Surveyors and Valuers (SISV)
16. Society of Construction Law Singapore (SCL)
17. Tunnelling and Underground Construction Society (Singapore) (TUCSS)

The fee includes registration on the course, the first attempt at the assignment, study materials, lunch and refreshments throughout the day.

## **What happens when I register for the course?**

Upon successful registration, candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates approximately 2 weeks before the course start date.

The designated workbook for the course is 'Introduction to International Arbitration', a copy of which will be provided as part of the course materials.

### What is the CI Arb's policy on 'cancellation of courses'?

CI Arb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel their registration of a course, notification must be received in writing to [secretariat@ciarb.org.sg](mailto:secretariat@ciarb.org.sg). Cancellation charges apply.

### What is my next step when I complete the course?

On successful completion of this course, candidates:

- will be awarded an Introductory Certificate
- may progress onto Module 1 of any of the CI Arb Pathways – mediation, domestic arbitration, international arbitration or adjudication.
- will be eligible to apply for Associate grade of CI Arb, and take advantage of a range of educational and professional benefits.

## REGISTRATION FORM

### INTRODUCTION TO INTERNATIONAL ARBITRATION

Date: 16 September 2011 ♦ Time: 9.00am – 5.00pm ♦ Venue: Maxwell Chambers, Singapore

Please complete all sections in BLOCK CAPITALS and return your completed form (with cheque payment) to:

Secretariat, Chartered Institute of Arbitrators (Singapore) Limited

Level 10, 55 Market Street, Singapore 048941

Email: [Secretariat@ciarb.org.sg](mailto:Secretariat@ciarb.org.sg); Tel: +65-65213111; Fax: +65-65213001

#### REGISTRATION DETAILS

Dr/Mr/Mrs/Miss/Mdm	<b>Full name:</b> <i>(Pls underline surname.)</i>
Tel:	<b>Email:</b> <i>(A valid email address is required for confirmation of registration.)</i>
Designation:	<b>Organisation Name:</b>

Address:

#### REGISTRATION FEE

**S\$500 full-time students; S\$720 for members of supporting organisations; S\$900 for non-members**

*Please select below as appropriate.*

**S\$500 nett for Full Time Student of: NUS / NTU / SMU / Other:** \_\_\_\_\_ *(pls specify)*  
Matriculation Number: \_\_\_\_\_

<input type="checkbox"/> <b>S\$720 nett for Member of:</b> Membership no: _____	Association of Certified Fraud Examiners (ACFE)	Australian Institute of Quantity Surveyors (AIQS)	Chartered Institute of Building (CIOB)	Insolvency Practitioners of Singapore (IPAS)	Institute of Certified Public Accountants of Singapore (ICPAS)
Institution of Civil Engineers (ICE)	The Institution of Engineers, Singapore (IES)	Law Society of Singapore (LSS)	Licensing Executives Society (Singapore) (LES)	Lighthouse Club	Singapore Contractors Association (SCAL)
Singapore Corporate Counsel Association (SCCA)	Society of Construction Law (Singapore) (SCL Singapore)	Singapore Institute of Architects (SIA)	Singapore Institute of Arbitrators	Singapore Institute of Surveyors and Valuers (SISV)	Tunnelling and Underground Construction Society (Singapore) (TUCSS)

**S\$900 nett for Non-member**

#### PAYMENT METHOD

Please select one of the following payment methods:

**Cheque/Bank Draft:** Enclosed is a Cheque/Bank Draft made payable to "**Chartered Institute of Arbitrators (Singapore) Limited**" for the amount of S\$\_\_\_\_\_ (Bank: \_\_\_\_\_/Cheque/Draft No.: \_\_\_\_\_)

**By Inter-bank GIRO (IBG).** I confirm I have made payment of S\$\_\_\_\_\_ by IBG to DBS Account No.: 001-905849-0 on \_\_\_\_\_ and the Transaction Reference No. is \_\_\_\_\_.

#### TERMS & CONDITIONS

By submitting this form, the applicant has certified that the above information is accurate to the best of his/her knowledge and has agreed to the following terms & conditions:

1. Any cancellation received in writing 30 days or more prior to the event date will be subject to a 50% cancellation charge.
2. There is no refund for cancellations within 30 days of the event date.
3. Registration will be confirmed only upon receipt of the appropriate registration fee.
4. For substitutions, please let us have the name and contact details (including email address) of the substitute attendee in writing before the event date.
5. Full payment of the registration fee shall apply to any "no-show" by a registered attendee on the event date.

**Disclaimer: The Chartered Institute of Arbitrators (Singapore) Limited reserves the right to cancel or change the date, venue or content of programmes, speakers, lecturers or tutors without prior notice.**